



Constitution

of the

**Society of Environmental Toxicology and
Pollution Management
(SETPOM)**

**CONSTITUTION
OF THE
SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION
MITIGATION (SETPOM)**

PREAMBLE

We, the members of **SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION MITIGATION**, a not-for-profit and non-political organization do firmly and solemnly resolve to provide for ourselves a constitution and to be governed by the provisions therein contained.

ARTICLE 1: NAME,

- 1) The **FOUNDATION** shall be known as **SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION MITIGATION** herein after referred to as “the **FOUNDATION**”
- 2) This shall be the constitution of the **FOUNDATION** and its provisions shall be supreme and binding on all members.

ARTICLE 2: ADDRESS:

The Registered Address of the **FOUNDATION** shall be No. 8, Jumbo Close, Off Kosoko Drive, University of Lagos, Akoka, Lagos.

ARTICLE 3: AIMS AND OBJECTIVES

The aims and objectives of the **FOUNDATION** are:

1. To promote sustainable environment practices for the benefit of man and other occupants of the global ecosystem.
2. To provide a global platform for environmental stakeholders to share best practices on environmental mitigation matters.
3. To promote and sensitise the public on issues relating to the environment.
4. To encourage the development of sustainable environmental practices and good pollution mitigation measures.
5. To provide an avenue for easy dissemination and access to environmental information.
6. To recognise and reward good environmental practices and achievements.
7. To contribute to global, national and local environmental discuss.

ARTICLE 4: TRUSTEES

- a. The trustees of **SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION MITIGATION** for the purpose of the Companies and Allied Matters Act No. 1 of 1990, shall be elected at a General Meeting charged with responsibility of selecting the Trustees with 2/3 majority votes of members present.
- b. The number of trustees shall be six or more as determined at a General Meeting by 2/3 majority votes of members present.
- c. Such Trustees hereinafter referred to as “The Trustees” shall be referred to as “Registered Trustees of **SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION MITIGATION**.”
- d. The Trustees may hold office for life but shall cease to hold office if he:
 - i. Resigns his office
 - ii. Cease to be a member of the registered Trustees of the body
 - iii. Becomes insane
 - iv. Is officially declared bankrupt
 - v. Is convicted of a criminal offence involving dishonesty by a Court of competent jurisdiction
 - vi. Is recommended for removal from office by a board of Governor and Trustees majority vote of members present at any General Meeting of the body
- e. Upon a vacancy occurring in the number of Trustees, a General Meeting will be held to appoint another eligible member of the **FOUNDATION**

ARTICLE 5: COMMON SEAL

- i) The Trustees shall have a Common seal.
- ii) Such common seal will be kept in the Custody of the Secretary how shall produce it when required for use by the Trustees.
- iii) All documents to be executed by the Trustees shall be signed by such number of them and sealed with the Common Seal.

ARTICLE 6: MEETING

- a. For effective administration of the Association there shall be the following meetings
 - i. Annual General Meeting (AGM)
 - ii. Emergency General Meeting (EGM) in case of any unforeseen circumstances
 - iii. Monthly Sectional Meeting (MSM)

ARTICLE 7: QUORUM

The quorum for the meeting shall respectively be:

1. Board of Trustee Meeting: Two third or members shall form a quorum
2. Executive Council Meeting: Two third of members shall form a quorum
3. Annual General Meeting: An agreed membership number stipulated by members of the executive council shall form a quorum

ARTICLE 8: GOVERNING BODIES

The governing bodies of the **FOUNDATION** shall have the responsibilities of formulating policies that will enhance the smooth running of the **FOUNDATION** activities to achieve its desired objectives.

The governing body of the foundation shall comprise of:

- a. Global Working Council (GWC)
- b. National Working Council (NWC)
- c. Local Working Council (LWC)
- d. Standing Committees (SC)
- e. Expert Advisory Committee (EAC)

Selection of the members of the governing bodies shall be by election at a General Meeting with simple majority votes of members present. Otherwise, it will be by appointment by members of the Board of Trustees.

ARTICLE 9: SOURCE OF INCOME

The source of income for the **FOUNDATION** shall include:

- (a) Annual Membership fees
- (b) General contribution/sponsorship
- (c) Personal and voluntary donations

ARTICLE 10: DISBURSEMENT AND APPLICATION OF FUND

All fund shall be applied or disbursed appropriately to achieve the desired objectives of the **FOUNDATION**

ARTICLE 11: KEEPING OF ACCOUNT

The keeping of Account

- a. The financial year of the **FOUNDATION** shall commence from one AGM to the next AGM
- b. The **FOUNDATION** shall maintain both savings and current accounts.
- c. The signatories to the **FOUNDATION** account shall be the President, the Financial Secretary and the Treasurer; while any two (2) of the Three (3) signatories, one whom shall be the President shall operate the accounts.

ARTICLE 12: APPOINTMENT OF AUDITOR

1. Independent qualified and licensed Auditors shall be appointed by the general meeting to audit the financial records of the **FOUNDATION** annually and submit an audited report to the Annual General Meeting of the **FOUNDATION**
2. The audited financial statement (balance sheet and income and expenditure account) duly certified by independent auditors may be annexed to the annual returns and filed with the Corporate Affairs Commission.

ARTICLE 13: AMENDMENT OF THE CONSTITUTION

The **FOUNDATION** may alter the provision of its Constitution at a General meeting by a resolution passed by a simple majority of its members and approved by the commission.

A motion for the amendment of the Constitution of **SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION MITIGATION** shall be moved by any person deciding to make such amendment, such motion must be supported by at least 2/3 two-third majority of members present by voting in a General Meeting.

An amendment shall be read thrice after which a vote will be taken, such amendment shall be forwarded to the Registrar General, Corporate Affairs Commission for approval.

ARTICLE 14: ADOPTION OF SPECIAL CLAUSE

- a. The Income and Property of **SOCIETY OF ENVIRONMENTAL TOXICOLOGY AND POLLUTION MITIGATION** shall be applied solely toward the promotion of the objective of the body as set forth in this **RULES AND REGULATION/CONSTITUTION**; and no portion thereof shall be and or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the members of the **FOUNDATION**
- b. Provided that nothing therein shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of the **FOUNDATION** in return for any service actually rendered to the **FOUNDATION**
 - a. With the exception of ex-officio members of the Governing Council, no member of the Council of management of Government Body shall be appointed to any salaried office of the **FOUNDATION**.
 - b. No remuneration or other benefit in money or money's worth shall be given by the body to any member of such Council or Governing body except repayment or out of pocket expenses or reasonable and proper rent for premises demised, or let to the **FOUNDATION** or reasonable fees for services rendered.
- c. If in the event of a winding up or dissolution of the corporate body if there remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the **FOUNDATION** but shall be given transferred to some other institutions having objects similar to the object of **FOUNDATION** such institutions to be determined by the members of the **FOUNDATION** at or before the time or dissolution.
- d. If effect cannot be given to the aforesaid provision, then the remaining property shall be transferred to some charitable object.

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President
Name: Dr. Adebayo Otitoloju
Tel: 08030628981

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Secretary
Name: Miss Debola Bawallah
Tel: 08039438605